

First Quarter 2020

LIQUOR NEWS

Honolulu Liquor Commission

City & County of Honolulu • 711 Kapiolani Blvd., Suite 600 • Honolulu, HI 96813

Phone: (808)768-7300 • Fax: (808)768-7311 • www.honolulu.gov/liq



In this Issue:

- Administrator's Message
- Important Dates
- Quarterly Stats
- 2020 Holiday Schedule
- Rule of the Quarter
- Upcoming 2020 Rule Amendments
- Liquor Commission Information System (LCIS) Update
- Server Training Requirements
- Hawaii Revised Statutes Violations
- Symposium 2020

IMPORTANT DATES

Holidays

Our office will be closed on:

Thursday, March 26, 2020

(Prince Kūhiō Day)

Friday, April 10, 2020

(Good Friday)



October to December 2019 Quarterly Stats:

Total active licenses:	1,476
Special licenses issued:	141
Server Training attendees:	1,064
Certificates of Registrations Issued:	2,965
Premises Inspections:	575
Violations:	145
Warnings Issued:	39

Administrator's Message



Aloha!

The 2020 Legislative Session kicked off this past Wednesday, January 15, 2020, at the Hawaii State Capitol. Be assured that our agency is closely monitoring all bills pertaining to liquor sales, regulation and public safety. We are also tracking bills and resolutions at the Honolulu City

Council. I encourage all licensees to stay engaged with the legislative process, and to be aware of any measures that may affect your business. To serve as a resource for you, we have compiled a list of bills that we are tracking at: www.honolulu.gov/liq, under "News/Announcements - 2020 Legislative Session."

I would like to personally invite all licensees to attend our 7th Annual Honolulu Liquor Commission Symposium, "Business Practices with 2020 Vision," on Friday, April 3, 2020. The Symposium will feature presentations on Active Shooter Training, Employment Eligibility, and Legal Ethics & Social Media. Additionally, Commission personnel will provide an update on key legislation, and an informative run-through of the "new" Liquor Commission Information System (LCIS). This is a great opportunity to network with fellow industry leaders, and meet face-to-face with Commission staff. I hope to see you there.

As we enter into the year 2020, the Honolulu Liquor Commission remains dedicated to expanding our scope of services to our licensees through enhanced technologies, increased efficiency, and broader community outreach. We hope to accomplish this as we strive to implement the next stage of the LCIS to improve functionality for you and your business. Wishing you all the best this upcoming year!

Mahalo,

-Don Pacarro, Jr.
Franklin Don Pacarro, Jr.

Spotlight: Rule of the Quarter

It's a new year! Are you going for a new look? Please be mindful that prior to making any physical changes to your licensed premises, approval from the Honolulu Liquor Commission is required. According to Rule §3-83-62(a), any alterations made on or to the premises shall only be made with the prior approval of the Commission. Retail licensees are required to file an updated floor plan within five (5) business days after alterations are completed.

To request approval for internal renovations or alterations of your licensed premises, follow Checklist 015 found on our forms/documents webpage.

<https://www.honolulu.gov/liq/formsdocuments.html>

Questions? Visit our website for all current forms or contact our Licensing Section.

Licensing Section:

Phone: (808) 768-7323

Email: liq-licensing@honolulu.gov

Liquor Commission Information System (LCIS) Update

The new Liquor Commission Information System (LCIS) is continuing development, and we anticipate completing the liquor licensing and permit module in 2020. The enhanced module will provide licensees and applicants the ability to fulfill a variety of tasks online including: submit online applications for new licenses, request for transfers of ownership, input modifications to existing licenses, and accomplish other tasks which currently require traditional means of in-office hand-delivery or postal mail. The new updates aim to provide improved functionality for you and your business. If you haven't done so yet, we encourage licensees to sign-up for LCIS to access available functions - including renewing FY2021 liquor licenses and filing FY2020 gross liquor sales reports, due later on this year.

Questions?

LCIS Team:

Phone: (808) 768-7336

Email: LCIS@honolulu.gov



Upcoming 2020 Rule Amendments

An agency-wide effort is underway to conduct “top-to-bottom” rule amendments. The rule amendments will include: the addition of new administrative rules, clarification of language to existing rules, revised formatting to maintain consistency with the Hawaii Administrative Rules Drafting Manual (3rd Ed., June 2016), and technical and non-substantive clerical changes. In addition, we are working on the reorganization of the existing structure keyed to substantive areas of HRS Chapter 281 and renumbering of rules to be integrated into our new Liquor Commission Information System. The agency projects completing the rule amendments in 2020.

Server Training Requirements

Managers and Bartenders are required to successfully complete server training before obtaining a certificate of registration card (liquor card). Server training classes are held every Monday, Tuesday, and Wednesday (excluding holidays). Below are the required documents trainees must bring with them to register and attend class.

Required Documents:

1. A valid, unexpired **government-issued photo ID** showing your name and date of birth.
2. Your **original Social Security Card** or **W-2 Form** with your entire SSN on the document (for first time registration only).
3. A **\$10** processing fee (per liquor card).
4. A **Manager's Authorization letter** (for Managers only—blue card).

Watch our latest YouTube video, “Module 3-Server Training Information” for details about server training and obtaining a manager or bartender liquor card.

[Module 3—Server Training Information](#) (*weblink*)

Questions?

Training Section:

Phone: (808) 768-7331

Email: liq-training@honolulu.gov



Hawaii Revised Statutes Violations

The Honolulu Liquor Commission (HLC) would like to remind all licensees and its employees to comply with Hawaii Revised Statutes (HRS), as it is the law. Avoid potential violations and further consequences such as financial losses. Be responsible, uphold the integrity of your establishment's license and reputation, and protect yourself and your business.

Our Licensing section has reported an increase in violations involving the licensees' failure of notifying the HLC of changes to their members, managers, officers, directors, and stockholders.

Licensees must report all changes to the HLC regarding liquor license ownership, members, managers, partners, officers or directors within thirty (30) days of the occurrence. Failure to report or missing of the deadline may result in a violation of **HRS §281-41 Transfer of a License; notice of change in officers, directors, and stockholders of corporate licenses, partners of a partnership license, and members or managers of a limited liability company license, penalty.**

Access our website and be familiar with the laws and rules pertaining to these changes.

<http://www.honolulu.gov/liq/liqlawsrules.html>



To properly notify us, use **Checklist 017** "Change of Corporate or Club/Director or LLC, Partnership or Unincorporated Association Member/Manager/Partner Packet" found on our forms/documents webpage.

<https://www.honolulu.gov/liq/formsanddocuments.html>

With concern, our Enforcement section has reported an increase in violations involving the service and/or sale of liquor to minors. Do not serve or sell liquor to anyone under 21 years of age. It is a critical offense and a danger to the community.

(HRS violations continued)

HRS §281-101.5 Prohibitions involving minors

Licensees and Managers in active charge of licensed premises should train their staff on ways to prevent the sale and service to any person under the age of twenty-one (21). If a minor is served on the licensed premises, penalties may include (but not limited to) restrictions, fines, and possibly revocation of the liquor license. According to HRS §281-101.5 Prohibitions involving minors, penalties:

- (a) Any adult who provides or purchases liquor for consumption or use by a person under twenty-one years of age shall be guilty of the offense under section 712-1250.5.
- (b) No minor shall consume or purchase liquor and no minor shall consume or have liquor in the minor's possession or custody in any public place, public gathering, or public amusement, at any public beach or public park, or in any motor vehicle on a public highway; provided that notwithstanding any other law to the contrary, this subsection shall not apply to...

§281-78 Prohibitions. (a) No person shall:

- (1) Sell, serve, or furnish any liquor to, or allow the consumption of any liquor by:
 - (A) Any minor;
 - (B) Any person at the time under the influence of liquor;
 - (C) Any person known to the licensee to be addicted to the excessive use of intoxicating liquor; or
 - (D) Any person for consumption in any vehicle that is licensed to travel on public highways

For more information visit our website:

<https://www.honolulu.gov/liq/default.html>

The Honolulu Liquor Commission Presents

SYMPOSIUM 2020

"Business Practices with 2020 Vision"

Friday, April 3, 2020 ▪ 8:15 AM to 12:30 PM ▪ Neal Blaisdell Center, Pikake Room

